



## POSITION VACANCY

<b>DATE POSTED:</b>	March 15, 2023
<b>POSITION:</b>	Career and Academic Readiness Education (CARE) Instructor – Woodsfield-Monroe County
<b>REPORTS TO:</b>	Assistant Director/CARE Coordinator
<b>STARTING DATE:</b>	July 1, 2023
<b>SALARY RANGE:</b>	\$18.50/hour
<b>WORK YEAR:</b>	Part-Time as needed, 7-8 hours per week per class
<b>QUALIFICATIONS:</b>	A four-year degree and be willing to obtain appropriate adult education licensure through Ohio Department of Education. Teaching experience or training in adult education a plus. Must complete Aspire New Teacher professional development and travel to other class locations as needed.
<b>RESPONSIBILITIES:</b>	Instructors will be responsible for conducting orientation for new students, teaching the high school equivalency subjects, monitoring student progress, performing administrative tasks, and helping students transition into postsecondary opportunities.
<b>APPLICATION DEADLINE:</b>	May 10, 2023
<b>APPLY TO:</b>	Stephanie VanDusen, Executive Secretary-Central Office

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