

## **ODE Licensure Links & District Information**

**Ohio Department of Education  
Office of Educator Licensure  
25 South Front Street, Mail Stop 504  
Columbus, OH 43215-4183  
614-466-3593 (P)  
877-644-6338 (Toll free)  
[www.education.ohio.gov](http://www.education.ohio.gov)**

**Click on the following links for the most up-to-date licensure information from ODE's Office of Educator Licensure:**

### **Home Page**

<http://education.ohio.gov/Topics/Teaching/Licensure>

### **How to Create a New OH/ID Account and Department of Education Profile**

[https://education.ohio.gov/getattachment/Topics/Department-of-Education-OH-ID-Portal-Help/OHID-Job-Aid\\_Account-Creation.pdf.aspx?lang=en-US](https://education.ohio.gov/getattachment/Topics/Department-of-Education-OH-ID-Portal-Help/OHID-Job-Aid_Account-Creation.pdf.aspx?lang=en-US)

### **CORE Applicant User Manual**

<https://education.ohio.gov/getattachment/Topics/Teaching/Licensure/Out-of-State-Licensure/Core-User-Manual.pdf.aspx?lang=en-US>

### **Teacher License Overview**

<http://education.ohio.gov/Topics/Teaching/Licensure/Apply-for-Certificate-License/Educator-License-Types-and-Descriptions>

### **Career Tech Teacher Preparation and Licenses**

<https://education.ohio.gov/Topics/Teaching/Licensure/Prepare-for-Certificate-License/CTE-Teacher-Prep-and-Licensure>

Includes:

- A Guide for Licensing Candidates in Career-Technical Education
- CTE-36 Qualification Evaluation Form
- Initial CTE-37 Form
- Renewal CTE-37 Form
- Directory of Universities with Career Tech Programs

## **Apply for a New License**

<http://education.ohio.gov/Topics/Teaching/Licensure/Apply-for-Certificate-License>

Includes:

- Teachers
  - Adult Education Permits
  - Alternative Resident Educator Pathway
  - Career-Technical Workforce Development
  - Resident Educator
  - Substitute Teachers
  - Supplemental Licensure Pathway
- Administrators
  - Principals (including the Alternative Principal Pathway)
  - School Business Managers
  - School Treasurers
- Pupil Services Personnel
- Educational Aide and Monitor Permits

## **Renew a License**

<https://education.ohio.gov/Topics/Teaching/Licensure/Renew-License>

Includes the following licenses:

- 5-Year Advanced, Associate and Professional
- 2-Year Provisional (Advance or Transition only)
- 4-Year Resident Educator (Standard or Alternative)
- Adult Education Permits
- Alternative Administrative Specialist
- Alternative Principal
- Alternative Superintendent
- Career Technical Workforce Development
- Educational Aide and Monitor Permits
- Pupil Services
- Senior Professional
- Lead Professional
- Substitute
- Transition 4-Year Provisional and 8-Year Professional Certificates to a license
- Options for alignment of educator licenses

## **Consistently High Performing Teachers**

<https://education.ohio.gov/Topics/Teaching/Licensure/Renew-License/How-to-Renew-a-Currently-Valid-Five-Year-Professio/Consistently-High-Performing-Teachers>

Includes eligibility criteria that is designed to exempt certain educators with professional, lead professional, or senior professional licenses from the requirement to complete any additional coursework for the next renewal cycle.

## Master Teacher

<https://education.ohio.gov/Topics/Teaching/Professional-Development/Master-Teacher>

Includes processes and procedures to earn and renew the Master Teacher designation.

## Licensure Document Resources

<http://education.ohio.gov/Topics/Teaching/Licensure/Additional-Information/Licensure-Forms>

Includes:

- Application Checklists
- Licensure Process Roadmap
- Instructions for Submitting Transcripts
- Various Licensure Forms
- Educator Leaving an LPDC form

## Educator Leaving an Ohio LPDC Verification Form

<https://education.ohio.gov/getattachment/Topics/Teaching/Professional-Development/LPDC-LPDC-Forms/Educators-Exiting-an-LPDC-Form-4.pdf.aspx?lang=en-US>

## Mid-East Career and Technology Centers

**400 Richards Road  
Zanesville, OH 43701  
(740) 454-0105  
[www.mideastctc.org](http://www.mideastctc.org)**

Organization IRN/Name/E-Signer Information:

IRN: 051300	Mid-East Career and Technology Centers	E-Signer: Matthew Sheridan
IRN: 014441	Mid-East Career and Technology Centers LPDC	E-Signer: Christopher Allen

For additional help, please contact:

Administrative Center:	Michelle Johnson
Adult Education:	Jackie Allen
Buffalo Campus:	Alissa Wood
CARE:	Shirley Danley
LPDC:	Chris Allen/Michelle Johnson
Zanesville Campus	Stacy Stoneburner/Michelle Johnson