



BOARD BULLETIN

September 10, 2018

Opening Report

The Mid-East Career and Technology Centers Board of Education met for its regular meeting on Monday, September 10, 2018 at 6:30 p.m. in the Commons at the Buffalo Campus, 57090 Vocational Road, Senecaville, Ohio. Members and guests recited the Lord's Prayer and repeated the Pledge of Allegiance to the Flag. The meeting was then called to order by President Douth.

Approval of the minutes of the Board of Education's regular meeting held August 13, 2018.

Treasurer's Report

Approval of all items listed under the Treasurer's financial reports.

Approval of three payments.

Approval of Young Insurance Agency for fleet, property, and liability insurance for the 2018-2019 school year.

Superintendent's Report

Approval of the following resignations:

- Steven Box – Substitute Instructor – effective 8-16-18
- Hannah Drake – Food Service Worker – effective 8-20-18
- Bruce Gebhart – Applied Construction Technologies Instructor – effective 8-15-18

Approval of personnel for employment in the adult and federal programs, pending licensure and appropriate background checks:

- Adult Education Programs – Part-Time

Approval of the following licensed personnel for employment, based on verification of experience, licensure, and appropriate background checks:

- Alice Maschue – Part-Time Government Instructor – to be issued a salary notice changing her classification on the Instructor Salary Schedule due to verification of a Bachelor's Degree with 150 semester hours

Approval of the following licensed personnel extended time/supplemental contracts:

- Alice Maschue – Part-Time Government Instructor – to be issued a supplemental contract for 11 days (3.5 hours per day) effective 8-16-18
- Chad Miller – Social Studies Instructor – to be issued a supplemental contract as a Mentor effective 8-20-18
- Chad Miller – Social Studies Instructor – to be issued a supplemental contract as a Facilitator effective 8-20-18
- David Mowry – Science Instructor – to be issued a supplemental contract as a Facilitator effective 8-20-18
- Katie Sabino – English Instructor – to be issued a supplemental contract as a Mentor effective 8-20-18
- Angie Schneeberger – Integrated Academics Instructor – to be issued a supplemental contract as a Coach for a maximum of 20 hours effective 8-20-18
- Colleen Smith – Business Employability Skills Training Instructor – to be issued a supplemental contract as a Mentor effective 8-20-18

- Linda Vaughn – Restaurant & Food Service Operations Instructor – to be issued a supplemental contract as a Mentor effective 8-20-18
- Linda Vaughn – Restaurant & Food Service Operations Instructor – to be issued a supplemental contract as a Facilitator effective 8-20-18
- Brian Wilfong – Natural Resource Conservation Instructor – to be issued a supplemental contract as a Coach for a maximum of 40 hours effective 8-20-18
- Tara Woods – Math Instructor – to be issued a supplemental contract as a Mentor effective 8-20-18

Approval of the following licensed personnel as substitutes:

- Kimberly Davis – All Areas
- Laurel DeVolld – All Areas (OVESC)
- Gene Hill – All Areas (OVESC)
- Alice Maschue – All Areas
- Stacy Randulic – All Areas
- Cameron Summers – All Areas

Approval of the following classified personnel for employment, based on verification of experience and appropriate background checks:

- Donna Covic – ECE Instructional Assistant – to be issued a salary notice changing her classification to Instructional Assistant (ECE with teaching license)

Approval of the following classified personnel supplemental contracts:

- Rachel Beckert – Instructional Assistant – to be issued a supplemental contract as a Mentor effective 8-20-18

Approval of the following classified personnel as substitutes:

- Cathy Boggs – Food Service Worker
- Dwight Bonifield – Bus Driver
- Tamara Davis – Food Service Worker
- Amanda LaCroix – Administrative Assistant
- Amanda LaCroix – Switchboard/Receptionist
- Amanda LaCroix – Superintendent’s Secretary

Approval of an employment contract for Andrea Woodby as Testing Coordinator at the Buffalo Campus as needed (350 hours maximum) effective 8-22-18.

Approval of an FMLA leave of absence for Stacey Snider, Public Information Coordinator, effective July 11, 2018 for up to 12 weeks as permitted by law.

Approval of a leave of absence without pay for one Mid-East staff member.

Approval of the 2018-2019 Advisory Committee member lists.

Approval of the revised 2018-2019 High School Student Program Cost Schedule.

Approval of the revised 2018-2019 Adult Education tuition and program fees.

Approval to purchase 30 Dell Latitude 3380 laptops from Dell Inc. These laptops are part of the Diploma RN Program student fees and will belong to the students after payment of fees.

Approval of employee monthly health insurance premiums with Medical Mutual and dental premiums with Coresource effective October 1, 2018.

The next regular meeting of the Mid-East Career and Technology Centers Board of Education will be held **October 8, 2018** at 6:30 p.m. in the Administrative Center Board Room, 400 Richards Road, Zanesville, Ohio.