



BOARD BULLETIN

January 14, 2019

Opening Report

The Mid-East Career and Technology Centers Board of Education met for its organizational/regular meeting on Monday, January 14, 2019 at 6:30 p.m. in the Administrative Center Board Room, 400 Richards Road, Zanesville, Ohio. Members and guests recited the Lord's Prayer and repeated the Pledge of Allegiance to the Flag. The meeting was then called to order by President Pro-Tem France.

The oath of office and official seating took place for the following board of education members that were appointed by their respective boards of education for three-year terms starting at this organizational meeting:

- Allan Schehl – Caldwell Exempted Village

Organizational Report

Richard France was elected to serve as President and Dennis Doult was elected to serve as Vice-President for 2019.

Approval for the Board of Education to hold its regular meetings on the second Monday of each month at 6:30 p.m. with the exception of the June Board meeting to be held on June 12, 2019 and the November Board meeting to be held on November 4, 2019. The January, February, April, May, July, August, October, and December meetings are to be held in the Administrative Center Board Room on the Zanesville Campus and the March, June, September, and November meetings are to be held on the Buffalo Campus.

Approval of the following annual resolutions:

- Purchasing Agent Appointment

- Surplus Property Procurement
- Federal Programs
- Warrants Issued
- Secure Advances
- Invest Funds
- Employment of Personnel
- Service Fund
- Designated Official Newspapers
- Emergency Closing Authority
- School Attorney – Employment/Retention
- Authorization for Payment within Appropriations Measure Amounts
- Voting and Recording Methods
- Waiving Public Reading of Board Minutes
- Public Participation at Board Meetings
- Appointment of Credit Card Compliance Officer

Kevin Weaver was appointed as delegate and Susan Lent was appointed as alternate for the 2019 OSBA Capital Conference.

Dennis Doult was appointed as the legislative liaison for 2019.

Gail Requardt was appointed as the student achievement liaison for 2019.

Approval of the minutes of the Board of Education's regular meeting held December 10, 2018.

Treasurer's Report

Approval of all items listed under the Treasurer's financial reports.

Approval of six payments.

Approval of budget modifications.

Superintendent's Report

Approval of the retirement of Linda Vaughn, Restaurant & Food Service Operations Instructor, effective May 28, 2019. Mrs. Vaughn has been an employee of the district for 29 years.

Approval of the following resignations:

- William Black – CDL Training Manager – effective 10-31-18
- Crystal Linscott – Custodian – effective 1-4-19

Approval of personnel for employment in the adult and federal programs, pending licensure and appropriate background checks:

- Career & Academic Readiness Education – Part-Time

Approval of the following licensed personnel extended time/supplemental contracts:

- Aimee Bartenschlag – Math/Science Instructor – to be issued a supplemental contract as a Tutor for a maximum of 5 hours per week effective 12-26-18 through 2-28-19
- Karen Dunn – GRADS Instructor/Guidance Support – to be issued a supplemental contract as a Tutor for a maximum of 5 hours per week effective 1-15-19 through 3-14-19
- Garrett Green – Math Instructor – to be issued a supplemental contract as a Tutor for a maximum of 5 hours per week as needed effective 1-15-19 through 6-30-19
- Alexis Hartnell – Intervention Specialist – to be issued a supplemental contract as a Tutor for a maximum of 5 hours per week as needed effective 1-15-19 through 6-30-19
- William Lange – English Instructor – to be issued a supplemental contract as a Tutor for a maximum of 5 hours per week as needed effective 1-15-19 through 6-30-19
- James Petrofes – Robotics, Automation & Design Instructor – to be issued a supplemental contract as a Tutor for a maximum of 5 hours per week as needed effective 1-15-19 through 6-30-19

Approval of the following licensed personnel as substitutes:

- Andrew Garey – All Areas

Approval of the following classified personnel as substitutes:

- Crystal Linscott – Custodian

Approval of a leave of absence without pay for two Mid-East staff members.

Approval of the following out-of-state professional visitations:

- January 11, 2019 – Monaca, Pennsylvania – Polly Mingyar, Career/Guidance Counselor – to attend an ACTE Region I site visit at the Community College of Beaver County
- January 27-29, 2019 – Gulfport, Mississippi – Richard Hall, Superintendent – to attend an educational trip to visit the Gulfport School District in conjunction with Ohio Valley ESC

Approval of an out-of-state field trip for three students to attend the SkillsUSA Regional Officer Training Institute on January 20-25, 2019 in Washington D.C. Erica McConaughy, Dental Assisting Instructor, will attend also.

Approval of membership to the Perry County Chamber of Commerce for 2019.

Approval of membership to the Ohio Education Policy Institute for 2019.

Approval of the Board of Education's membership to OSBA effective January 1, 2019.

Approval of the following donations:

- 30 Blue Spruce trees for Christmas decorations from Blue Crystal Christmas Tree Farm (Natural Resource Conservation Program)
- 2005 Chevrolet Malibu Maxx from Stephen B. Ogle & Associates III (Auto Technology Program)
- 2006 Chevrolet Malibu LT from Stephen B. Ogle & Associates III (Auto Technology Program)
- 2007 Saturn Aura from Stephen B. Ogle & Associates III (Auto Technology Program)

-
- Pinnacle Park Home customized for alternative energy learning from Zane State College (Carpentry/Electrical Technologies/Heating, Air Conditioning & Refrigeration Programs)
 - \$100.00 for Drug Free Clubs of America from Ray & Charmaine Chorey (District)
 - \$500.00 for Drug Free Clubs of America from ACI Services, Inc. (District)
 - \$2,500.00 to be used for student fees from American Electric Power (Power Line Technician Program)
 - Doors, door skins, and miscellaneous parts from John Dunning (Auto Body Repair Technology Program)

Approval to adopt the following district policies:

- Policy DJH – Credit Cards

The next regular meeting of the Mid-East Career and Technology Centers Board of Education will be held **February 11, 2019** at 6:30 p.m. in the Administrative Center Board Room, 400 Richards Road, Zanesville, Ohio.