



# BOARD BULLETIN

## August 13, 2018

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### Opening Report

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The Mid-East Career and Technology Centers Board of Education met for its regular meeting on Monday, August 13, 2018 at 6:30 p.m. in the Administrative Center Board Room, 400 Richards Road, Zanesville, Ohio. Members and guests recited the Lord's Prayer and repeated the Pledge of Allegiance to the Flag. The meeting was then called to order by President Dutt.

Approval of the minutes of the Board of Education's regular meeting held July 9, 2018.

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### Treasurer's Report

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Approval of all items listed under the Treasurer's financial reports.

Approval of budget modifications.

Approval of five payments.

Approval of an advance repayment.

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### Superintendent's Report

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Approval of the following substitute teacher pay rates effective August 13, 2018:

- \$85.00 per whole day for substitutes
- \$95.00 per day after 50 whole days of instruction (same year)
- \$100.00 per day after 30 consecutive days of instruction (same year)
- Class I, Step 0 of the Instructor Salary Schedule after 60 days in the same assignment as per ORC

Approval to rescind the employment contracts for Sasha Pickrell as Business Office Part-Time Instructor, Testing Center Test Proctor, and Substitute Administrative Assistant that were approved at the June 13, 2018 Board of Education meeting.

Approval of personnel for employment in the adult and federal programs, pending licensure and appropriate background checks:

- Adult Education Programs – Part-Time

Approval of the following licensed personnel for employment, based on verification of experience, licensure, and appropriate background checks:

- Kristin Nau – Intervention Specialist – to be issued a salary notice changing her classification on the Instructor Salary Schedule due to verification of a Bachelor's Degree with 150 semester hours
- Jessica Stonecypher – Vocational Agriculture Instructor – to be issued a one-year limited contract for 185 days effective 8-16-18
- Jade Wilkins – Intervention Specialist – to be issued a one-year limited contract for 185 days effective 8-16-18
- Alice Maschue – Part-Time Government Instructor – to be issued a part-time one-year limited contract for 185 days effective 8-16-18

Approval of the following licensed personnel extended time/supplemental contracts:

- Gary Abel – Applied Engineering & Machining Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-22-18
- Tracy Brown – Multi-Skilled Health Technologies Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-22-18

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- Dave Calendine – Auto Technology Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-22-18
  - Tom Cusma – Construction Technologies Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-22-18
  - Matthew Dudas – CNET Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-22-18
  - Kevin French – Welding Technology Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-22-18
  - David Irvin – Welding Technology Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-22-18
  - Alisha Jefferis – Career Assessment Specialist – to be issued a supplemental contract as Buffalo Campus Acting Administrator as needed effective 8-22-18
  - Lana Kelly – Veterinary Assisting & Animal Care Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-22-18
  - Sue Lake – Medical & Legal Office Professionals Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-22-18
  - Derrick Leach – Science Instructor – to be issued a supplemental contract as Buffalo Campus Acting Administrator as needed (on an emergency basis only) effective 8-22-18
  - Katherine Lucas – Early Childhood Education Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-22-18
  - Erica McConaughy – Dental Assisting Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-22-18
  - Josh Moore – Intervention Specialist/VOSE Coordinator – to be issued a supplemental contract as Buffalo Campus Acting Administrator as needed effective 8-22-18
  - James O’Neill – Power Line Technician Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-22-18
  - Robert Parker – Diesel Technology Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-22-18
  - Robby Robinson – Carpentry Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-22-18
  - Michael Robison – Electrical Technologies Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-22-18
  - Lenny Rosser – Cosmetology Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-22-18
  - Kevin Schott – Heating, Air Conditioning & Refrigeration Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-22-18
  - Phillip Snider – Criminal Justice Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-22-18
  - Mark Still – Digital Media Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-22-18
  - Ryan Stingel – Cyber Security & Computer Technology Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-22-18
  - Joshua Swingle – Auto Body Repair Technology Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-22-18
  - Robert Wilfong – Natural Resource Conservation Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-22-18
  - Owen Williams – Graphic Art & Design Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-22-18
  - Stephanie Winsor – Multi-Skilled Health Technologies Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-22-18

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Approval of the following supplemental contracts to serve on the LPDC for the 2018-2019 school year:

- Christopher Allen – 4% of base up to 50 hours and \$20 per hour thereafter
- David Irvin – 4% of base up to 50 hours and \$20 per hour thereafter
- Ruth Warehime – 4% of base up to 50 hours and \$20 per hour thereafter

Approval of the following licensed personnel as substitutes:

- Christiane Marshall – All Areas
- Rebecca Paul – All Areas
- Lois Snyder – All Areas
- Paul Young – All Areas

Approval to revise the employment contract for Robin Ancell, Administrative Assistant, from 240 days to 260 days effective July 1, 2018 through June 30, 2019.

Approval of the following classified personnel for employment, based on verification of experience and appropriate background checks:

- Sasha Pickrell – Administrative Assistant – Adult Education – to be issued a one-year limited contract for 229 days (prorated from 260 days) effective 8-14-18

Approval of the following classified personnel as substitutes:

- Bradford Browning – Custodian
- Tomara Taylor – Instructional Assistant

Approval of the following out-of-state professional visitations:

- November 27–December 1, 2018 – San Antonio, Texas – Polly Mingyar, Career/Guidance Counselor – to attend the ACTE CareerTech VISION 2018 Conference

Approval of an out-of-state field trip for four students to attend the International Manufacturing Technology Show in Chicago, Illinois on September 12, 2018. Gary Abel, Applied Engineering & Machining Instructor, will attend also.

Approval of the revised 2018-2019 High School Student Program Cost Schedule.

Approval of the following new textbooks to use during the 2018-2019 school year:

- Forensics – *Forensic Science for High School, 3E* – Publisher: Kendall Hunt

Approval of the 2018-2019 Advisory Committee member lists.

Approval of the following agreements to provide situations and experiences for students in the following programs:

- *Health Occupations Programs (Diploma RN and Adult Practical Nursing)*
- Between Mid-East and Muskingum County Sheriff's Office, Zanesville, Ohio

Approval of a three-year agreement between Mid-East and the Muskingum County Sheriff's Department for a school resource officer effective at the beginning of the 2018-2019 school year through the end of the 2020-2021 school year.

Approval to authorize the Superintendent to enter into a three-year agreement between Mid-East and the Guernsey County Sheriff's Department for a school resource officer not to exceed \$70,000.00 per year effective August 1, 2018 through July 31, 2021.

Approval of a four-year contract between Mid-East and Ohio Valley ESC for 10 concurrent seat licenses for the PEAK (A+) Online Learning System for secondary students effective July 1, 2016 through June 30, 2020.

Approval of a two-year contract renewal between Mid-East and Ohio Valley ESC for 10 concurrent seat licenses for the PEAK (A+) Online Learning System for secondary students effective June 1, 2020 through May 31, 2022. (*Revised from the May 14, 2018 Board of Education meeting.*)

Approval of an agreement between Mid-East and Muskingum Valley ESC for consultative services in the areas of attendance, professional development, and discipline diversion program from July 1, 2018 through June 30, 2019.

Approval of an agreement between Mid-East and Allwell Behavioral Health Services for consultation

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and life skills education and prevention services for Buffalo and Zanesville Campus students, parents, and school personnel effective August 1, 2018 through June 30, 2019.

Approval to purchase a one-year service agreement with Accent Communications Service, Inc. for consultation, management, administration, maintenance, warranty, one system upgrade, and support for the ShoreTel IP phone system.

Approval to purchase 60 Dell Latitude 3180 laptops from Dell Inc. for Adult Education Nursing Program students. These laptops are part of the student's fee and will belong to the students after payment of fees.

Approval to purchase 255 chromebook computers and two mobile charging carts from Dell Inc. to be distributed to five English classrooms on the Zanesville Campus; two English classrooms on the Buffalo Campus (plus the two mobile charging carts); and the Early Childhood Education Program.

Approval to purchase 17 Surface Pro computer tablets from PCM-G for several teaching staff members (seven for Buffalo Campus staff and 10 for Zanesville Campus staff).

Approval of the following donations:

- Stryker 4-wheeled ambulance cot from Zanesville Fire Department (Adult Education Public Safety)
- \$100.00 from Zanesville Daybreak Rotary (FFA – Zanesville Campus)
- Duralast 16 piece wrench set from AutoZone (Auto Technology Program)
- 1 x 1/2 inch impact wrench from AutoZone (Auto Technology Program)

Approval of the retirement of Joanne Wray, Intervention Specialist, effective August 10, 2018. Ms. Wray has been an employee of the district for 18 years.

The next regular meeting of the Mid-East Career and Technology Centers Board of Education will be held **September 10, 2018** at 6:30 p.m. at the Buffalo Campus, 57090 Vocational Road, Senecaville, Ohio.