



Mid-East CTC - Adult Education
400 Richards Rd
Zanesville OH 43701
Phone 740-455-3111 Fax 740-454-1368

Transcript Release/Request Form

Mid-East Career & Technology Centers are requesting an official/unofficial transcript for the prospective student listed below. Please fax or email as soon as possible.

Name _____

Last Name at time of graduation _____

Address, City, State _____

Phone _____ Number of transcripts requested _____

High School Attended _____

School Address: _____ Phone Number: _____

Dates Attended from _____ To _____

MECTC - Adult Education Program Interest _____

Comments _____

I hereby authorize the above named school to release the appropriate records to Mid-East Career and Technology Centers – Adult Education.

Signature _____ Date _____

Kevin Melick kmelick@mideastctc.org
Admissions and Operations Coordinator
Mid-East Career & Technology Centers - Adult Education